

**STARTUP WATER DISTRICT
PO BOX 114, (14310 367TH AVE SE)
STARTUP, WA 98293**

**BOARD OF COMMISSIONERS MEETING MINUTES
December 9th, 2024**

- CALL TO ORDER:** Commissioner Roesler called the meeting to order at 3:02pm
- COMMISSIONERS PRESENT:** Kate Roesler, Jaycee DeWees, Renette Villella
- STAFF & CONTRACTORS:** Robert Sackman, Dena Rodland, Rich Norris
- VISITORS:**
- CITY OF GOLD BAR:** Rich Norris gave an update. Noted a concern of low pH alarms that are occurring due to aging pipe connections. They have been repairing as needed. 2 emergency locates were requested that were related to the storm. The Board was notified of parts purchases that were necessary (well starts counter, failing pipes repair parts) and amount will be added to the invoice along with the receipts.
- STAFF:**
- A. LEAK CREDIT:** Acct #128 requested a leak credit of \$392.43
Acct #162 requested a leak credit of \$55.99
Systems manager verified that repairs were made to stop the leaks at both locations. Commissioner Villella motioned, Commissioner Roesler seconded. Commissioner DeWees abstained. Motion passed.
- B. BANK ACCT:** Remote Deposit Capture was presented to the Board. Discussion was had. Questions were noted and office manager will get clarification regarding those questions and discussion will continue at next meeting.
- C. AUDIT:** Commissioners were updated on current audit findings. Discussion was had regarding payment identifiers, disbursements and financials. Payment identifiers will be added to vouchers beginning in January 2025. It was suggested that the numbers will start with the year and then be followed consecutively (ie: 20251, 20252 etc)
- BUDGET:** The proposed budget for 2025 was presented. Commissioner Villella motioned to accept the proposed budget. It was seconded by Commissioner DeWees and it passed unanimously.

CONSENT AGENDA:

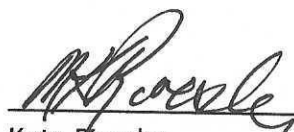
A: VOUCHERS	\$2209.03
B: DISBURSEMENTS	\$50133.72
B: PAYROLL	\$5899.00
C: MINUTES	Minutes November 12 th , 2024

Motion: Commissioner DeWees motioned to approve consent agenda. Commissioner Villella motioned to approve consent agenda as presented. It was seconded by Commissioner DeWees and it passed unanimously.

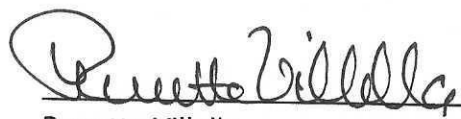
EXECUTIVE SESSION: None held

NEXT MEETING: January 13th, 2025

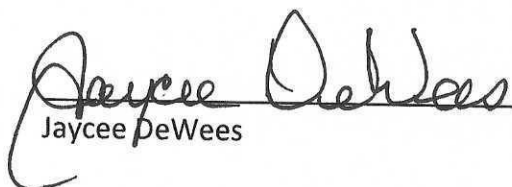
ADJOURNED: The meeting adjourned at 3:34pm



Kate Roesler Commissioner, President



Renette Villella Commissioner, Secretary



Jaycee DeWees Commissioner