

**Startup Water District  
Regular Meeting Minutes  
September 7, 2017**

Commissioner Kate Roesler called the Regular meeting of the Startup Water District Commissioners to order at 6:00 p.m. Thursday, September 7, 2017.

**Commissioners and others present:**

**Startup Water:**

Kate Roesler            Matt Wood  
Renette Villella  
Jaycee DeWees  
Nick Sanders

**Community:**

**Matt - Report -**

- **Titan Electrical** - Matt received the go ahead, from the Commissioners, to use Titan Electric for the electrical portion of the pH adjustment. Bid was \$2,778.00, Budget was \$5,000.00
- **Matt has ordered parts for Caustic Soda switch over** - Ordered from TMG Services. Parts came in under Budget \$15,750 vs \$21,100. Cost includes training.
- **Customer Letter** - Letter was sent with the 8/31 invoices. The letter explained why the Contactor was shut down. SWD will be moving to the Caustic Soda method of pH adjustment and will be scrapping Calcite Contactor.
- **Sanitary Survey** - Erika Lindsey & Brian Boye came out from DOH for Survey. Overall they were very impressed with the System, Matt has done a good job. They did find a couple of minor changes they would like to see. Reseal the hatch on the reservoir, pressure relief valves in the Booster Station and vent in pump houses. They do agree with the need for a tie in with Sultan. Matt will need to locate the Reservoir drain line.

**WRMHP -** WRMHP is installing individual meters to track leaks and usage. They will need to have installed by 12/31/2017. They still need to get a handle on the leaks. Nick or Kate will contact Eric about setting up a meeting with WRMHP, possibly using City of Sultan chamber.

**Overage Credit - Leak Adjustment-** SWD will continue to give a once a year credit for overages & leaks through 12/31/17. Beginning 1/1/2018 will give overage credits Caused by a leak only. All leaks must be repaired in a timely manner. Matt will verify that the leak(s) has been repaired.

**Finance Training** - Nick will attend a finance training class on 11/2 in Mt Vernon, sponsored by MRSC.

**New Computer** - The Commissioners have approved the purchase of a new computer by a vote of 3-0.

**Minutes** - Minutes for the 8/10/17 meeting were approved by a 3-0 vote.

**Bank Reconciliation** - Will wait for next meeting.

**Vouchers** - Signed Vouchers for \$17,349.24

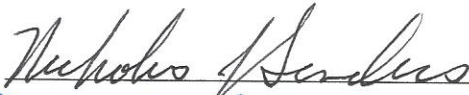
**Payroll** - signed June payroll for \$2,812.00

**Executive Session** - None

**Next Meeting** - 10/12/2017 at 6:00 pm

This Regular Meeting of the Startup Water District was adjourned at 7:00 p.m.

Prepared by:

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Signed:

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Commissioner