

Startup Water District
Regular Meeting Minutes
December 10, 2015

Commissioner Renette Villella called the Regular meeting of the Startup Water District Commissioners to order at 5:30 p.m. Thursday, December 10, 2015

Commissioners and others present:

Startup Water:

Renette Villella

Kate Roesler

Nick Sanders

Community:

Jaycee DeWees

Donna Murphy

Sarah Davenport Smith

Grants - Sarah and Donna discussed the different grants available to SWD as we move forward with the plans for an intertie with Sultan. They will be having a class on grant writing sometime in January 2016.

Appoint Commissioner - Brad Cone submitted his resignation last month. Jaycee DeWees has agreed to fill Brad's Position 3 term. Kate brought forward a motion to accept, Renette seconded, motion passed 2-0. Jaycee gave her Oath of Office.

Matt - Report -

- **Well Meter Replacing** - Commissioners have agreed 3-0 to replace well meters. Cost of the two meters is approx \$1,600.00 plus tax.
- **Flagging Signs/Paddles/Cones** - Cost would be approx \$2,500. Wait on this.
- **Well #1 Rehab** - For 2016 will have to wait until we see where we are at with the Water System Plan
- **Reservoir Cleaning** - Will have to wait, need to check on last time we did.

Grant for well #2 work - Received

Wallace River Park - Still have not received a letter from the owner requesting to vacate 9 hook-ups. Nick emailed about water leaks. Colleen is consulting with her Attorney.

Water System Plan - will cost approx \$50,000. Nick & Matt to meet with the Engineers 12/17.

Payroll - Signed Payroll for \$2,862.00

Vouchers - Signed Vouchers for \$27,226.38, vouchers 1888051 to 1888057.

Minutes - Minutes for 11/12/15 to wait till next meeting.

Billing - Breakdown showing charges for overage should be ready by the first of the year.

Bank Reconciliation - Approved for 11/30/15.

Audit - For years 2013 and 2014 was completed and published under report No. 1015703. The Assessment Audit stated that the District was in substantial compliance with applicable State Laws, Regulations and its own policies.

Credit Card Policy - Resolution **15-01** updates the District's Credit Card Policy. Matt authorized for single purchases up to \$100.00, Nick authorized for single purchases up to \$1,000.00. Single purchases over \$1,000.00 need prior approval of the Commissioners. Kate introduced a motion to pass, Renette seconded, motion passed 3-0.

Commissioners - Jaycee brought forward a motion to elect Kate Roesler as Board President, replacing Brad Cone, Renette seconded, motioned passed 2-0.

2016 Budget - Approved Budget for 2016. Renette introduced a motion to accept, Kate seconded, Motion passed 3-0. Highlight of the Budget is a expenditure for a Comprehensive Plan due in 2016. Estimate from the Engineers is \$50,000.00. The District has money set aside to cover.

Next Meeting - 1/14/16

Old Business - None

This Regular Meeting of the Startup Water District was adjourned at 7:00 p.m.

Prepared by: Nicholas J. Sanders

Signed: Kate Roesler
Commissioner