

Startup Water District  
Regular Meeting Minutes  
November 12, 2015

Commissioner Renette Villella called the Regular meeting of the Startup Water District Commissioners to order at 5:30 p.m. Thursday, November 12, 2015

**Commissioners and others present:**

**Startup Water:**

Renette Villella

Kate Roesler

Nick Sanders

**Community:**

Jaycee DeWees

Matt Wood,

City of Sultan

**Matt - Report -**

- **Alarm Dialer Bid** - Matt received 2 bids for installing: 1. Titan Electric for \$4,943 plus tax and 2. Quality Controls Corp for \$9,785 including tax. Kate brought a motion to accept the Titan bid, Renette seconded, the motion passed 2-0. Use capital improvement fund.
- **Flagging Signs/Paddles/Cones** - SWD does not have. Will need if there is work to do. Matt to look into, Nick to budget for 2016.
- **Security - New Locks** - New locks have been installed and Matt has key list.
- **Robinette - Water Taps** - Robinette would like water taps for 3 lots on Kellogg Lake Road. Said they could do it themselves. Commissioners decided, 2-0, that all connections need to be done by SWD. All connection fees need to be paid in advance.

**Grant for well #2 work** - All paperwork has been completed and we are just waiting for payment.

**Wallace River Park** - Manager has requested that the Park take out 9 hook-ups and give them back to SWD. The Commissioners have agreed but first Matt must OK that the 9 hook-ups have been capped off and the balance owing SWD must be current. Nick to prorate for month in which these conditions are met. Park will now be paying for 68 hook-ups (77-9). All additional hook-ups will be charged the current Hook-up fee, presently \$10,000/hook-up. The 9 hookups will go back to SWD and be available for others. Nick will get letter from owner requesting the 9 hook-ups be taken out.

**Payroll** - Signed Payroll for \$2,946.00

**Vouchers** - Signed Vouchers for \$7,042.18

**Minutes** - Renette brought a motion, Kate seconded, approved 2-0 the minutes for 10/7/15.

**Credits** - Linda Schlieger has had a leak, leak has been fixed. Write-off overage for highest month (Sept.).

**Bank Reconciliation** - Approved for 9/30/15 & 10/31/15.

**Brad Cone** - Brad has resigned from his Commissioner duties effective 11/12/15. He has accepted a job in Hawaii. Jaycee Dewees is observing, will let us know next meeting if she is interested in being appointed to Brad's vacant position.

**Credit Card Policy** - Nick is to update Resolution pertaining to Credit Card use. Matt authorized for single purchases up to \$100.00, Nick authorized for single purchases up to \$1,000.00. Single purchases over \$1,000.00 need prior approval of the Commissioners.

**Next Meeting** - 12/10/15

**Old Business** - None

This Regular Meeting of the Startup Water District was adjourned at 6:55p.m.

Prepared by: Nicholas J. Sanders

Signed: John Peckle  
Commissioner