

**Startup Water District
Regular Meeting Minutes
January 11, 2018**

Commissioner Kate Roesler called the Regular meeting of the Startup Water District Commissioners to order at 6:00 p.m. Thursday, January 11, 2018.

Commissioners and others present:

Startup Water:

Kate Roesler Matt Wood
Renette Villella
Jaycee DeWees
Nick Sanders

Community:

Oath of Office - Kate administered the Oath of Office to Jaycee .

Matt - Report -

Water Use Efficiency (WUE) Forum - Forum to discuss WUE program and goals is needed with every WSP. Nick will arrange to have the forum at one of the upcoming scheduled meetings.

Signs - Matt has found 4 signs that say "Water Supply Protection Area" and would like to put them around the well field's 100 ft protection setback. Nick emailed Eric, he said to first get the landowner's permission. Commissioners would like "No Trespassing" signs placed around the wells and reservoir. Nick to call Snohomish Co. Sheriff to give them permission to arrest those trespassing at the well site.

Sackman - Had leak to the amount of \$469.78 for 12/17 bill. He repaired the leak and has asked for an adjustment per 9/7/17 minutes. Matt has checked repairs and is ok. Leak adjustment allowed for \$469.78 per minutes 9/7/17.

GFC - There has been a question about raising the General Facility Charge (GFC) to reflect 2 Capital Projects (WSP and pH Alternative) completed in 2017. The GFC is charged to new connections, presently the GFC \$4,440.00/connection. A study was completed in 2016. It was decided that the Commissioners will discuss the GFC and water rates at the meeting in February. Increases, if any, would become effective 3/1/2018.

Maintenance Agreement - Sultan - Commissioners voted 3-0 to renew the maintenance agreement with the City of Sultan. Agreement is for 5 years beginning 1/1/2018.

New Applications for Service - We have 2 new applications for Water Service, Shawn Rodland and Kate Roesler (Commissioner), Both would like to finance the connection charge (GFC). There will be a special meeting on 1/15/18 to address the financing of connection charges.

Cash & Reserves - Cash and reserve balances decreased by \$38,271 in 2017. 12/31/16 - \$287,499 to \$249,228 on 12/31/17. Nick to get list of balances for next meeting.

Minutes - Minutes for the 12/07/17 meeting were approved by a 3-0 vote.

Bank Reconciliation - Approved 12/31/17 B/R..

Vouchers - Signed Vouchers for \$10,277.46

Payroll - signed payroll for \$3,046.00 payable 1/31/18

Executive Session - None

Next Meeting - 2/8/2018 at 6:00 pm

This Regular Meeting of the Startup Water District was adjourned at 7:15 p.m.

Prepared by: Nicholas Sandus

Signed: John P. ...
Commissioner